

Official Proceedings

September 1, 2020
8:00 am

Chairman Kuntz called the meeting of the Stark County Board of Commissioners to order. Members present Commissioner Franchuk, Commissioner Elkin, Commissioner Zander and Commissioner Arthaud. The meeting was open to the public.

Agenda

Chairman Kuntz asked for any changes to the agenda. Commissioner Arthaud added Forsgren and public questions. Auditor Haag added Scull Construction, Highlands Engineering, Northern Plains Engineering.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Arthaud

To approve the agenda with the additions.

DISPOSITION: Roll call vote. All vote aye. Motion carried.

Minutes

The August 4, 2020 Board of County Commissioner's regular meeting minutes were presented.

MOTION BY: Commissioner Elkin **SECOND BY:** Commissioner Franchuk

To approve the August 4, 2020 Board of County Commissioner's meeting minutes as presented.

DISPOSITION: Roll call vote. All voted aye. Motion carried.

The August 24, 2020 Special Meeting of the Board of County Commissioners minutes were presented.

MOTION BY: Commissioner Arthaud **SECOND BY:** Commissioner Elkin

To approve the August 24, 2020 Board of County Commissioner's meeting minutes as presented.

DISPOSITION: Roll call vote. All vote aye. Motion carried.

Accounts Payable

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Elkin

To approve the accounts payable with the supplement as presented.

DISPOSITION: Roll call vote. All vote aye. Motion carried.

Sheriff Lee

Sheriff Lee stated that he will not be providing the monthly report at the meetings. Sheriff Lee will be emailing the monthly reports by the 5th of each month.

Sheriff Lee is requesting out of state travel for his K-9 Team to go to Minnesota for 10 weeks of training. Commissioner Zander requested that a K-9 report be added to Sheriff Lee's monthly report.

MOTION BY: Commissioner Franchuk **SECOND BY:** Commissioner Arthaud

To approve out of state travel for the K-9 team.

DISPOSITION: Roll call vote. Commissioner Elkin Aye. Commissioner Franchuk Aye. Commissioner Arthaud Aye. Commissioner Zander Nay. Chairman Kuntz Aye. Motion carried.

Road Superintendent – Al Heiser

Mr. Heiser is requesting authorization to bid on a used motor grader.

MOTION BY: Commissioner Elkin **SECOND BY:** Commissioner Franchuk

To approve the expense.

DISPOSITION: Roll call vote. All vote aye. Motion carried.

Mr. Heiser gave an update on road crew projects.

Stark County Vector Control

Jerry Mayer presented a request for \$75,000 to meet the budget requirement. No action taken.

Mike Njos – Highland Engineering

Mr. Njos gave an update on current construction projects.

Jeremy Wood – Northern Plains Engineering

Mr. Wood gave an update on current construction projects and design projects.

LWOP

Tom Henning presented a request from Amy Pikovsky for leave without pay from mid-August 2020 to mid-December 2020 for Military Basic Training. Request was approved.

County Agent- Kurt Froelich

Kurt Froelich reported that in efforts to reduce the budget the eliminated the part time summer position, office supplies and office equipment.

Best Friends Mentoring – Kris Fehr

Ms. Fehr provide an overview of the Best Friends Mentoring program and is submitting a funding request of \$10,000 to help them meet their 2020 budget. No action taken.

Airport – Kelly Braun

Mr. Braun presented a video of the airport project and reviewed the budget with the commission. Mr. Braun is requesting \$671, 000.

MOTION BY: Commissioner Arthaud **SECOND BY:** Commissioner Zander

To approve \$350, 000 of the requested \$671, 000.

DISPOSITION: Roll call vote. Commissioner Elkin Aye. Commissioner Franchuk Nay. Commissioner Arthaud Aye. Commissioner Zander Aye. Chairman Kuntz Aye. Motion carried.

Abatement –Diamond Acres LLP

David Kitzan/Diamond Acres LLP requested the 2018/2019 valuation be reduced to farmland value on the 113 parcels within the vacated plat of Diamond Acres Subdivision.

Ms. Wandler recommended following the City of Dickinson's recommendation to approve the request.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Elkin

Moved to accept the City of Dickinson's 2018/2019 valuation.

DISPOSITION: Roll call vote. All voted aye. Motion carried.

Richardton Fire-Jason Kostelecky

Mr. Kostelecky is requesting financial support for a new fire truck. The new 2020 fire truck is estimated at \$159,500. Mr. Kostelecky is requesting \$80,000. Mr. Kostelecky stated that Dunn county has contributed \$40,000.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Elkin

To approve the request of \$80,000 for Richardton Fire.

Commissioner Zander withdrew his motion and amended it to the following.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Elkin

To approve the request of \$80,000 to come out of the special road and bridge fund for Richardton Fire

DISPOSITION: Roll call vote. All voted aye. Motion carried

Cancelled Check

Ms. Haag presented the following checks that are older than one year for cancellation:

-#87188 issued 06/18/2019 to Bo Brown for \$80.00.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Elkin

To cancel the presented check.

DISPOSITION: Roll call vote. All voted aye. Motion carried

Eagleview proposal-Natalie Wandler

Ms. Wandler presented a proposal for new software with high resolution oblique imagery to be used by several departments in the county . Upon further discussion, the eagleview proposal was tabled until further information could be gathered.

Scull Construction-Rod Cockeram

Mr. Cockeram gave an update on new Social Services combined building construction and their Covid screening policy.

Roughrider North Human Services Tractor-Commissioner Kuntz

Commissioner Kuntz presented quotes to purchase a new tractor for the Roughrider North Human Services building. Gooseneck Implement quote is \$ 19,565.00. RDO Bismarck quote is \$17,109.11. Commissioner Arthaud suggested that we stay local and that Chairman Kuntz talks to Gooseneck Implement about doing a price match with RDO Bismarck.

Chairman Kuntz tabled the purchase of the new tractor for Roughrider North Human Services.

Building Permits

Commissioner Arthaud held discussion in regards to building permits and questioned if the Forsgren Associates, Inc contract is exclusive and suggested that Mel Zent should also be allowed to provide these services.

MOTION BY: Commissioner Arthaud **SECOND BY:** none

To allow Mel Zent to issue building permits in stark county.

DISPOSITION: Motion failed due to lack of second.

Further discussion was held. Commissioner Zander questioned if we would be in violation of the contract if others were allowed to issue building permits in Stark County. Commissioner Elkin asked that the Forsgren Associates, Inc contract be reviewed by the States Attorney Office. Commissioner Arthaud requested that the Forsgren Associates, Inc contract be reviewed by the September 15, 2020 meeting.

Roughrider North Human Services /County agent buildings- Commissioner Kuntz

Chairman Kuntz held discussion on the legal ad for the sale of the Social Services and County Agent buildings. State's Attorney Henning stated that the legal ad will be in The Dickinson Press on Wednesday, September 9, 2020. Commissioner Arthaud discussed that the realtors would like to walk through the buildings. No action taken.

HR/Deputy

Auditor Haag discussed splitting the current HR/Deputy Auditor position into a HR Coordinator position and a Deputy Auditor position and is requesting a motion.

Commissioner Arthaud asked this wait until after the general election.

MOTION BY: Commissioner Zander **SECOND BY:** Commissioner Franchuk

To split the HR/Deputy Auditor positions.

DISPOSITION: Roll call vote. Commissioner Elkin Aye. Commissioner Franchuk Aye. Commissioner Arthaud Nay. Commissioner Zander Aye. Chairman Kuntz Aye. Motion carried.

Commissioner Zander held discussion on the job duties of each position.

Discussion was held on who has the authority to appoint the deputy auditor. Commissioner Arthaud requested an Attorney General's Office opinion.

Election official

State's Attorney Henning discussed that the century code states for the county elections that the county auditor is the election administrator and assists the secretary of state's office with the election and who appoints the election workers and boards. No action taken.

COVID 19 Continuity of Operations/Response Plan

State's Attorney Henning discussed the plan.

MOTION BY: Commissioner Arthaud **SECOND BY:** Commissioner Elkin

To adopt the Covid-19 Continuity of Operations/Response Plan as presented with removing the department heads from making the decisions regarding Covid-19.

DISPOSITION: Roll call vote. All voted aye. Motion carried

MOTION BY: Commissioner Zander
To adjourn the meeting.
DISPOSITION: Motion carried

SECOND BY:

Kay Haag, Auditor

Pete Kuntz, Chairman